

LES Position Description

AGENCY	Department of Foreign Affairs and Trade
POSITION NUMBER	DL 1058
POSITION TITLE	Technical Lead – Regional Health Programs Timor-Leste
CLASSIFICATION	LE 7
SECTION	Human Development Team
REPORTS TO (TITLE)	Counsellor, Human Development Team
EMPLOYMENT TYPE	Ongoing full-time

About The Department of Foreign Affairs and Trade

The role of the Department of Foreign Affairs and Trade (DFAT) is to advance the interests of Australia and Australians internationally. This involves strengthening Australia's security, enhancing Australia's prosperity, delivering an effective and high-quality overseas aid program and helping Australian travellers and Australians overseas. The department provides foreign, trade and development policy advice to the Australian Government. DFAT also works with other Australian government agencies to drive coordination of Australia's pursuit of global, regional and bilateral interests.

About the position

The Technical Lead – Regional Health Programs Timor-Leste liaises between Australian-funded Partnerships for Healthy Region (PHR) partners and Timor-Leste Ministry of Health, designs and implements contextually appropriate regional health programming. The position coordinates collaboration among development and technical partners to maximise the effectiveness of Australia's health development programming. The position also initiates and manages networks with key stakeholders and communicates PHR portfolio results to a wide variety of stakeholders. An essential aspect of this position is working closely with Australian technical partner agency staff, DFAT (GHD in Canberra) and liaison with high level Ministry of Health staff, including Ministerial and Vice-Ministerial level. Seeking opportunities to promote and integrate regional programming with the Australian Embassy bilateral and other Australian-funded regional health programs.

The position is expected to have highly developed program and contract management skills and undertake work that is very complex or sensitive with a considerable degree of independence.

About the Partnership for Healthy Region


The PHR is a \$620million, five-year initiative (2022-23 to 2026-27) that aims to support Pacific and Southeast Asian countries to deliver better health outcomes for all, by contributing to more resilient and equitable public health systems with greater capability to respond to health emergencies. Through a mix of strategic partnerships and project-based funding, the Initiative aims to improve health outcomes in the Pacific and Southeast Asia with a focus on communicable disease control, non-communicable disease control, sexual and reproductive health and rights, and building resilient health systems.

Key responsibilities of the position include but are not limited to:

- Shape and influence the strategic direction and priorities for regional health programming in Timor-Leste.
- Lead coordination with like-minded partners to progress sector policy reform on improving the effectiveness, strategic direction and development impact across a broad range of key regionals and bilateral stakeholders to progress and strengthen the outcomes of DFAT's regional health programming in Timor-Leste.
- Lead the implementation of programs to ensure they meet government policies and objectives, including complex problem solving, performance, risk management and budget management.
- Drive analysis, policy, monitoring and reporting on human development priorities to design processes and monitor the delivery of regional health programming in Timor-Leste, ensuring that projects are appropriately targeted and managed. Lead on liaison with Australian PHR technical partners around project identification, development, appraisal, monitoring, and review of PHR project implementation effectiveness in Timor-Leste. Provide expert strategic analysis, advice and support on the design and implementation of DFAT's Fellowship and other capacity development programs with Timor-Leste, identifying opportunities for localisation, and inclusion and implementing program improvements.
- Build, maintain and strengthen working relationships with development partners, Australian technical agencies and DFAT Canberra to effectively broker sustainable program outcomes.
- Anticipate, monitor and report on emerging issues and represent and promote the interests of Australian PHR technical partners at meetings and strategic discussions with Timor-Leste Government and its development partners.
- Represent Australia actively and persuasively in-country collaboration forums with PHR implementing partners on policy issues and challenges and support to navigate the at times, complex political economy.
- Produce and deliver a range of high-quality written materials, including speeches, talking points, media releases, social media posts and other media products, and accompany Australian PHR partner staff to relevant events and on field visits.
- Manage, supervise a small team, determine workflow priorities, and provide coaching, mentoring and guidance to staff to ensure team outcomes are met.

Required Qualifications/Experience/Knowledge/Skills

- Tertiary and post-graduate qualifications (or equivalent experience), preferably in clinical or public health, international development or a related field.
- At least seven years' relevant experience working in a senior program/project management role in Timor is highly desirable.
- High-level written and oral English and Tetum communication skills, including evidence of producing high quality materials for public events (speeches and social media).
- Well-developed capacity and experience in the design, monitoring and evaluating in-country projects and health system strengthening approaches appropriate for the Timor context.
- Strong computer literacy with proficiency in Microsoft Office applications.
- Advanced time management skills and ability to deliver on deadlines.

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- Demonstrated understanding of health system architecture, capabilities and challenges in Timor Leste.
 - Demonstrated knowledge of the private clinical health service delivery and health education institutional structures and networks in Timor Leste (government, university, private sector and NGOs).
 - Demonstrated leadership and interpersonal skills.
 - Demonstrated ability to build and maintain productive relationships with senior level stakeholders and policy makers in Timor Leste in the health and community-development sectors (government, university, private sector and NGOs).
 - Capacity to work independently, exercise good judgement and apply expertise.